

# GRADING LICENSE APPLICATION

**COMMUNITY & ECONOMIC DEVELOPMENT**  
**Development Services Division**  
 1055 South Grady Way – Renton, WA 98057  
 425-430-7200  
[www.rentonwa.gov](http://www.rentonwa.gov) [www.MyBuildingpermit.com](http://www.MyBuildingpermit.com)



1. Property Address: \_\_\_\_\_

2. Description of work to be performed: \_\_\_\_\_

3. Value of work to be performed: \_\_\_\_\_

| 4. Quantity of Grade & Fill:* | Disturbed or Cleared Area* | New or Replaced Hard Surface:* |
|-------------------------------|----------------------------|--------------------------------|
| cy                            | sf                         | sf                             |

5. King County Tax Assessor Number: \_\_\_\_\_

6. Property Owner: \_\_\_\_\_ Phone: \_\_\_\_\_

Street Address: \_\_\_\_\_ City/State: \_\_\_\_\_ Zip: \_\_\_\_\_

7. Tenant Name (if applicable): \_\_\_\_\_ Suite/Room #: \_\_\_\_\_

8. Contact Person: \_\_\_\_\_ Daytime Phone: \_\_\_\_\_

(This is the person we will contact if we have questions or when the permit is ready to be issued.)

Email Address: \_\_\_\_\_ Fax Number: \_\_\_\_\_

9. Contractor: \_\_\_\_\_ Phone: \_\_\_\_\_

Street Address: \_\_\_\_\_ City/State: \_\_\_\_\_ Zip: \_\_\_\_\_

State of Washington Contractor's License # **(Required)**: \_\_\_\_\_

Contractor's City of Renton Business License # **(Required)**: BL.

**\*Required information**

**Over 500 cubic yards: Please contact the Development Services Division at (425) 430-7200 for an application and information on requirements and procedures.**

I certify that the information on this application furnished by me is true and correct and that the applicable requirements of the City of Renton will be met. I understand that this application is valid for one year from the application date. If a permit is not issued during this time period, the application will become void. This application does not constitute a permit to work. Work is not to commence until the building permit is posted on premises where work is to be performed. Certification is hereby rendered that no work is to be done except as described, and that all work shall conform to the applicable codes. Work in public rights-of-way and/or utility easements are not authorized under this application.

**Applicant's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**INSTRUCTIONS FOR SUBMISSION OF PLANS:**

Submit three (3) sets of plans drawn by a licensed civil engineer on 22" x 34" sheet at a scale of 1" = 40' (horizontal feet) and 1" = 10' (vertical feet). The first sheet of plans shall give the location of the work, the name and address of the owner, and the name of the person who prepared the plan. The plans shall include the following information:

1. North arrow.
2. Dimensions of all property lines and abutting streets.
3. Location of any buildings or structures on the subject site where work is performed, and the location of any buildings or structures within fifteen (15) feet of the property or which may be affected by the proposed operation.
4. Accurate contour lines drawn at ten (10) foot intervals showing existing ground and details of terrain and area drainage.
5. Dimensions, elevations, and finished contours which will be established upon completion of grading activity, including any proposed drainage channels and related construction.
6. Location of natural drainage systems, including perennial and intermittent streams and the presence of bordering vegetation.
7. Temporary Erosion Control Plan showing method of erosion control and location of control devices.
8. Identify setbacks and those areas not be disturbed.
9. Show finished contours drawn at ten (10) foot intervals as a result of grading and proposed drainage channels and related construction.

**Fill Source Statement:** (Required for projects located within an Aquifer Protection Area) if the project will involve importing fill in excess of 50 cubic yards, please provide 5 copies of a "source statement" certified by a professional engineer. A source statement will be required for each source location from which imported fill will be obtained.

**Grade and Fill License Fees: Fees shall be based on Tier.**

| <i>Tier</i> | <i>Grade and Fill Quantity</i> | <i>Cleared or Disturbed Area</i> | <i>New or Replaced Hard Surface</i> |
|-------------|--------------------------------|----------------------------------|-------------------------------------|
| <b>1</b>    | <b>&lt; 50 cy</b>              | <b>&lt; 7,000 sf</b>             | <b>&lt;2000sf</b>                   |
| <b>2</b>    | <b>50 cy - 499 cy</b>          | <b>7,000 sf - &lt; 3/4 acre</b>  | <b>2,000sf – 4999 sf</b>            |
| <b>3</b>    | <b>500 cy - 4,999 cy</b>       | <b>3/4 ac - &lt; 1 ac</b>        | <b>5,000sf - &lt;1ac</b>            |
| <b>4</b>    | <b>5,000 cy - 49,999 cy</b>    | <b>1 ac - &lt; 2.5 ac</b>        | <b>1ac -&lt;2.5 ac</b>              |
| <b>5</b>    | <b>50,000 cy - 99,999 cy</b>   | <b>2.5 ac - &lt; 5 ac</b>        | <b>2.5ac -&lt;5ac</b>               |
| <b>6</b>    | <b>100,000 cy and larger</b>   | <b>5 ac and larger</b>           | <b>5 ac and Larger</b>              |

  

| <i>Tier:</i>    | <i>Review/Intake Fee<sup>1</sup>:</i> | <i>Inspection/Issuance Fee<sup>2</sup></i> |
|-----------------|---------------------------------------|--|
| <b>Tier 1**</b> | <b>\$155.00</b>                       | <b>\$148.00</b>                            |
| <b>Tier 2**</b> | <b>\$466.00</b>                       | <b>\$444.00</b>                            |
| <b>Tier 3**</b> | <b>\$621.00</b>                       | <b>\$887.00</b>                            |
| <b>Tier 4**</b> | <b>\$932.00</b>                       | <b>\$1183.00</b>                           |
| <b>Tier 5**</b> | <b>\$1242.00</b>                      | <b>\$2366.00</b>                           |
| <b>Tier 6**</b> | <b>\$1553.00</b>                      | <b>\$3550.00</b>                           |

**Solid Waste Fills:**

*The plan check fee for solid waste fills shall be one and one-half (1-1/2) times the plan checking fees listed above. The fee for a grading license authorizing additional work to that under a valid license shall be the difference between the fee paid for the original license and the fee shown for the entire project.*

**Annual Licenses of Solid Waste Fills:**

*The fee for annual licenses for solid waste fills shall be one and one-half (1-1/2) times the plan checking fees listed above. The fee for a grading license authorizing additional work to that under a valid license shall be the difference between the fee paid for the original license and the fee shown for the entire project. Any unused fee may be carried forward to the next year. If any work is done before the license is issued, the grading license fee shall be doubled.*

<sup>1</sup>**Intake/review fees are payable at the time of application**

<sup>2</sup>**Inspection/issuance fees are payable at the time of application**

**\*\* + Additional 3% Technology Surcharge**